



WCAHS Outreach Grant Report Guidelines

Progress Report DUE: March 29, 2019

Final Report DUE: September 15, 2019

Instructions: Please use the following format for your progress and final report. Your report should not exceed three pages.

Project Title:

Organization:

- I. Summary of activities.**
- II. People reached.** Number of people reached, including type (e.g., academic, industry, general public), outreach topic, city, and state.
- III. Challenges experienced and adjustments planned/implemented.**
- IV. Plans to sustain outreach activities after grant period, if applicable.**
- V. Brief impact story or vignette about your efforts.** 300 words or less.
- VI. Once completed, share all materials developed with WCAHS for inclusion on the Center website, YouTube channel, or as print resources.**

Note: WCAHS requests the opportunity to collaborate on the review of materials, promote events, and disseminate findings.

Acknowledgment Requirements: All presentations, posters, and publications resulting from WCAHS funding must acknowledge WCAHS and the NIOSH grant and use the WCAHS logo when appropriate (please contact WCAHS for logo files). Please use acknowledgement language, such as:

“Produced with support from the Western Center for Agricultural Health and Safety and CDC/NIOSH Cooperative Agreement U54 OH00550”